

HOMETEAMNS

IS LOOKING FOR

FULL-TIME FITNESS EXECUTIVE!

- JOB SUMMARY -

Responsible for the executive operation of functions relating to overall business and sales performance, delivery of high quality fitness programmes, and the management of Fitness Workz @ Khatib including but not limiting to day to day operations, Customer Service, Housekeeping, Maintenance/Repair, Risk Management and Security.

He/she will be responsible for managing and supervising tasks to be completed by the team to ensure on-time delivery and assume any other duties as assigned by Director, Business Strategies.

APPLY NOW!

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- JOB RESPONSIBILITIES -

- Manage efficiency in Fitness Workz and ensuring compliance of Standard Operating Procedures. Conduct regular trainings & situational incident drills including but not limited to customer service excellence, risk & safety, and programmes management.
- Develop, implement and conduct training on policies and procedures for overall operations and programme management.
- Enhancing profitability by planning, organising and delivering an effective high quality and wide range of group, individual and specialised fitness activities and programmes
- Collaborate with sales & marketing to effectively develop, coordinate and track sales and marketing strategies to drive growth, build brand awareness, and improve competitive differentiation to fuel revenue. Provide marketing with post event photos and materials for publication.
- Create monthly & quarterly reports, analyse and interpret data such as revenues, patronage, expenses and programmes details. Monitor internal cost control procedures and take corrective action as necessary to assure that budget goals are attained. Develop demand-driven and action-based reporting and analysis.
- Be involved and assist in organization events and ad-hoc committees when required.

- JOB REQUIREMENTS -

- Degree in a related discipline (Sports Science, Sports & Wellness etc) or experience in a fitness centric facility with track records in designing & conducting fitness programmes.
- Ability to thrive under work pressure, good problem solving skills to overcome difficulties. Able to think fast and decisive. Skilled at multi-tasking and well organized.
- Fun & outgoing personality with a proven ability to work well both individually and in a team.
- Excellent communications skills (both written and spoken).
- Proficient in Microsoft Office.
- Able to work shift and on public holiday.